



<i>Position</i>	Health Benefits Advocate
<i>Supervisor</i>	Erin McBride – Staff Attorney.
<i>Hours</i>	Full-time
<i>Language</i>	Spanish/English
<i>Salary</i>	\$26,000 - \$32,000, depending on experience
<i>Fringe Benefits</i>	Eligible for ABC fringe benefit package, including health insurance, disability insurance, cafeteria benefits, and retirement benefits, generous vacation leave

POSITION SUMMARY

Provide information and referral, counseling and advocacy services to assist primarily families (many Spanish speaking) with children at a risk of receiving inadequate health care to obtain and maintain health care financing through public and private sources of benefits. Assess the need for legal services in consultation with the attorneys and other Health Benefits Counselors, and assist with case-related tasks.

DUTIES AND RESPONSIBILITIES

- Conduct initial intake interviews with individuals requesting assistance, identifying the problem and the relief desired, and collecting information necessary to determine eligibility for assistance programs and to prepare caseload statistics.
- Provide clients at medical provider sites and in-house with information, referral and counseling to help them identify financing resources, obtain public health benefits such as Medical Assistance, and maximize benefits available under health insurance and HMO plans.
- Provide intensive Health Benefits counseling for families, including technical assistance in obtaining and maintaining insurance and public benefits programs.
- Advocate for clients by intervening on behalf of families before agencies offering public benefits, insurance companies, HMOs, and health care creditors; assisting families to file complaints with the Office of the Commissioner of Insurance; assisting families to follow HMO internal grievance procedures and to pursue disputes with insurance companies; representing families at administrative hearings on denial, reduction or termination of public benefits that provide financing for health care.
- Report on case status and disposition at weekly case meetings with attorneys and legal interns, and compile statistical reports on client services for grant reports. Participate in training, publications, and fundraising activities of ABC for Health.
- Publicize the availability of Family Health Benefits Counseling services. Work cooperatively with HealthWatch Wisconsin members and coalitions on individual cases and on larger group issues.

KNOWLEDGE AND SKILLS REQUIRED

- Fluency in Spanish Good communication and counseling skills.
- Computer literacy, familiar with Microsoft Office Suite.
- Familiarity with major health and social service programs.
- Familiarity with community's health and social service programs.
- Ability to analyze eligibility requirements of public programs and provisions of health insurance policies and HMO plans.
- Ability to provide effective advocacy for clients.
- Ability to work independently and to prepare oral and written reports.

*Please address interest with Cover Letter and Resume to:
ABC for Health, Inc., Attn: Brynne McBride, 32 N. Bassett St, Madison, WI 53703 or
bmcbride@safetyweb.org. ABC for Health, Inc. is an affirmative action employer.*